

FUND YOUR GOOD WORK

UNITED WAY COMMUNITY GRANT REFERENCE GUIDE



LOGIC MODEL WORKSHEET DEFINITIONS

Agency Name: NAME OF AGENCY	
Who are the agency's partners/stakeholders: Who do you work with? Who is invested in the program?	
What is the agency purpose statement: Summarize the overall purpose for the agency and how lives are improved because of the services they provide. Questions to consider: What do you do? For Whom do you do it? What is the outcome or benefit? How has the agency made a difference? How are lives better as a result of the agency? What do your stakeholder's want to know?	
INPUTS <i>Resources needed to operate the agency</i>	Include Staff, Facilities, Equipment, Consultants, Materials, Curricula, etc. Include details like 2.25 FTE or 1 staff trained in mediation, etc.
OUTPUTS <i>A direct agency product, typically measured in numbers or percent</i>	For example, 10 participants who started 5 completed the program (50% completed the program) 23 volunteers completed 45 hours in training 12 mentor/student matches 15 graduates of program ABC 20 tutoring sessions were provided 2nd and 3rd graders at School OPR 4 GED certificates issued 1 drop out
ACTIVITIES <i>Activities required to manage the agency that do not involve the end user</i>	Recruit participants, coordinate materials, train staff, and promote programs. For example, Develop Public Service announcements for newspaper, 2 radio stations and 3 TV networks. Distribute flyers to 63 locations. Send letters to all churches for inclusion in church bulletin. Recruit advisory team to screen program applicants and select participants. Utilize the NDHSS background check for all volunteers working with youth.
SERVICES <i>Agency services provided that directly impact the target population</i>	Workshops, training, classes, programs, mentoring, tutoring, group lessons, group activities, goal development, events, the list is endless.... For example, Conduct weekly tutoring sessions from 3:30 – 5:00 p.m. at school ABC. Participants will have 25 minutes of physical activity and be served one healthy choice snack. Students will have 20 minutes of homework help each day. 420 K-3rd graders will be screened by dental hygienist Mentors will meet with their match 2 times per month. Students will write one measurable, achievable goal to work on.



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LOGIC MODEL WORKSHEET
EXAMPLE

Agency Name: **GPS – Redirecting Adjudicated Youth**

Who are the agency's partners/stakeholders: **ABC Public Schools, ABC County Judges, ABC County Probation, ABC County public defenders, Juvenile Diversion, Department of Health and Human Services, community volunteers and United Way staff**

What is the agency's purpose statement: **Create an alternative program for delinquent youth to reduce the length of their probation and to gain new skills for future student success. The goals of the program are to report no new incident reports to parole officer, reduced time on probation, improved attendance, decrease in office reports, improve GPA**

INPUTS <i>Resources needed to operate the agency</i>	<i>Judge sentence youth to program Parole Officer onsite support GPS provides Instructor & Curriculum for 8 week after school program United Way provides funding for program GPS provides facility space for program GPS provides reports on student attendance, grades and office reports</i>
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OUTPUTS <i>A direct agency product, typically measured in numbers or percent</i>	<i>15 Adjudicated Youth Referred to Program 10 Adjudicated Youth complete program Student Probation is reduced 10% for 50% of Adjudicated Youth 25 one hour student sessions offered 20 sessions completed by 70% of students 10 Adjudicated Youth report increase in GPA Less than 4 Days Reported Absence from School Less than 3 Student Office Reports Less than 2 new incidents reported to parole officer</i>
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ACTIVITIES <i>Activities required to manage the agency that do not involve the end user</i>	<i>Recruit GPS Partners Recruit Program Participants Develop Program Curriculum Coordinate Program Activities Identify Program Evaluation Measures Track Evaluation Measures Report Program Results Communicate program results with partners Evaluate Student Portfolios</i>
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SERVICES <i>Agency services provided that directly impact the target population</i>	<i>Classroom Instruction Curriculum Skill Modeling Program Activities Participant Portfolio Development Student Goal Development</i>
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AGENCY OUTCOMES/GOALS DEFINITIONS				
Outcome/ Goal Statement 1	Intended change in knowledge, skills, attitudes, behaviors, conditions, status, etc.			
Indicators	Data Source	Applied To	Data Interval	Target
Observable and measurable behaviors or conditions	Sources of information about conditions being measured	The population to be measured	When data is collected	The amount of change desired
AGENCY OUTCOMES/GOALS SAMPLES				
Outcome/ Goal Statement 1	Adjudicated Youth will improve school attendance.			
Indicators	Data Source	Applied To	Data Interval	Target
80% of 15 adjudicated youth will improve school attendance.	School Attendance Records	Participants who complete the program	Program Completion	80%
Outcome/ Goal Statement 2	Adjudicated Youth will improve their GPA			
Indicators	Data Source	Applied To	Data Interval	Target
60% of 15 adjudicated youth will improve their GPA.	School Grade Reports	Participants who complete the program	Program Completion	60%
Outcome/ Goal Statement 3	Adjudicated Youth will decrease the number of office reports and reported incidences to their parole officers.			
Indicators	Data Source	Applied To	Data Interval	Target
80% of 15 adjudicated youth will decrease the number of office reports at ABC High School.	ABC High School Office Reports	All program participants	Program Completion	80%
90% of 15 adjudicated youth will decrease the number of reported incidences to their parole officers.	ABC County Probation Office Reports	All program participants	Program Completion	80%
Outcome/ Goal Statement 4	Adjudicated Youth will reduce the time on probation.			
Indicators	Data Source	Applied To	Data Interval	Target
95% of 15 adjudicated youth, who satisfactorily complete the GPS program, will have their probation reduced by the Judge.	ABC County Probation Reports	Participants who complete the program	Program Completion	95%



TERMS & DEFINITIONS

OUTCOME-FOCUSED EVALUATION	Outcomes- focused evaluation is an organization management tool. It is a systematic way to know whether your program is achieving its intended results.		
Outcomes	A target audiences' changed or improved skills, attitudes, knowledge, behaviors, status or life condition brought about by experiencing a program EXAMPLE – <i>Participants achieve employment; Participants increase earnings; Participants graduate from high school; Participants reduce debt</i>		
Program	Activities and services offered participants to work towards intended outcomes. It has a definite beginning and end. A program is designed to change attitudes, behaviors, or knowledge, or increase skills and abilities related to assumed need.		
Partners/ Stakeholders	Concerned community members who are involved in the agency planning, or invested parties who have commitments or a specific responsibility for part of the agency. EXAMPLES – <i>Public schools, County Judges, County Probation, City Government, Public Defenders, Juvenile Diversion, Department of Health and Human Services, community volunteers, public schools, funding organization</i>		
Program Purpose	Agency purpose is driven by assumptions about need. It defines what the intent of the agency is and defines audience, services, and outcomes. In summary, <i>it answers three questions: We do what, for whom, for what outcome or benefit?</i>		
Inputs	The resources you will dedicate to your agency and the services it provides. Budgets will detail cost of the inputs. You can calculate the cost per person/cost per completer based on details provided. You may use this... "It costs \$400 per child to get children off the streets, how many lives do you want to change?" EXAMPLE SOURCES - <i>Staff, facilities, equipment, consultants, materials, curricula</i>		
Outputs	A direct agency product, typically measured in numbers or percents: EXAMPLES # of participants who start program, # of hours in training, # of mentor/student matches, # of graduates # of tutoring sessions, # of completers, # of GED certificates issued, # of drop outs, % of graduates who completed the program		
Activities & Services	ACTIVITIES are <u>management related</u> while SERVICES <u>directly involve end users</u> . <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>EXAMPLES <i>Agency Activities</i></p> <ul style="list-style-type: none"> Public Service Announcements Outreach Choosing Participants Tutor screening matching Student/tutor matching </td> <td style="width: 50%; vertical-align: top;"> <p>EXAMPLES <i>Agency Services</i></p> <ul style="list-style-type: none"> Tutoring Program Classes Computer Training GED Prep Classes Goal Development Student Events </td> </tr> </table>	<p>EXAMPLES <i>Agency Activities</i></p> <ul style="list-style-type: none"> Public Service Announcements Outreach Choosing Participants Tutor screening matching Student/tutor matching 	<p>EXAMPLES <i>Agency Services</i></p> <ul style="list-style-type: none"> Tutoring Program Classes Computer Training GED Prep Classes Goal Development Student Events
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Partner Agency Mid-Year Goal Assessment

[2024 Partner Agency Mid-Year Report | United Way of Western Nebraska \(uwwn.org\)](#)

Due December 31, 2024 for funded agencies

Welcome to the 2022-2023 United Way of Western Nebraska Mid-Year Grant Report. The form is due by no later than December 31, 2023.

Please contact United Way at 308-635-2522 or 308-763-8031 or email kbenzel@uwwn.org with any questions.



Agency Name*

Contact Name*

Phone Number*

Email Address*

Please select the area that granted your agency funding

- United Way of Western Nebraska serving Box Butte County
- United Way of Western Nebraska serving Dawes County
- United Way of Western Nebraska

Agency Outcomes/Goals (as stated in the Funding Application)*

Are you on track to achieve those goals?*

What is your plan of action to assure that your agency/program will achieve your goals? *

Were the United Way funds provided to your program/agency to be used for a specific purpose?*

- Yes
- No

Amount of 2023-2024 United Way grant*

2022-2023 United Way Grant Expenditures*



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Partner Agency Final Report

[2025 Partner Agency Mid-Year Report | United Way of Western Nebraska \(uwwn.org\)](#)

Due July 31, 2025 for funded agencies

2024-2025 UNITED WAY OF WESTERN NEBRASKA FINAL GRANT REPORT

Welcome to the 2024-2025 United Way of Western Nebraska Final Grant Report. The form is due by no later than July 31, 2025.

Please contact United Way at 308-635-2522 or 308-763-8031 or email kbenzel@uwwn.org with any questions.



Agency Name*

Contact Name*

Phone Number*

Email Address*

Please select the area that granted your agency funding

- United Way of Western Nebraska serving Box Butte County
- United Way of Western Nebraska serving Dawes County
- United Way of Western Nebraska

Agency Outcomes/Goals (as stated in the Funding Application)*



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